

MANDATORY DISCLOSURE

Mandatory Disclosure by Institutions running PGDBM/PGDM/MBA programmes to be included in their respective information Brochure, Displayed on their website and to be submitted to AICTE every year well before the admission process.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

I. Name of the Institution

School Of Management Studies M.E.S College,
North Vazhakulam, Marampally.P.O,
Aluva-683107
EKM.

Telephone: 0484-2677104 0484-2677109 0484-2679966 0484-2679967

Email: socsams@mesmarampally.org

Visit us : www.mesmararnpally.org

II. Name & Address of the Director

Dr.C.A.Antony,
School Of Management Studies, M.E.S College,
Marampally.

Ph.No:0484-2679967 (Office) 0484-2625490 (Res)

Email – caantony53@gmail.com

III. Governance

1. Mr.Dr.P.A.Fazal Gafoor
(President, Kerala Muslim Educational Society)
2. Prof:P.O.J.Lebba (Former Principal, T.K.M College of
Engineering, Kollam) (Gen:Secretary, Kerala Muslim
Educational Society)
- 3 Mr.K.K.Aboobacker.
(Correspondent & Chairman, Standing Committee on M.E.S
College, Calicut)

4. Jb.A.M.Aboobacker
(VicePresident, Standing Committee on M.E.S,Secretary, MES
College Managing Committe)
- 5 .Jb.K.M. Shamsudheen
(Chairman, M.E.S College Managing Committee)
- 6.Dr.C.A. Antony
(Director, SOCSAMS, M.E.S College, Marampally)
7. Prof.(Dr) K.C.Sankaranarayanan (Rtd Director,School Of Social Science,Cochin University Of
Science & Technology) (Professor-SOCSAMS, M.E.S College, Marampally)
8. Mr. Ajims.P.Mohammed
(Programme Co-ordinator, SOCSAMS, M.E.S College, Marampally)

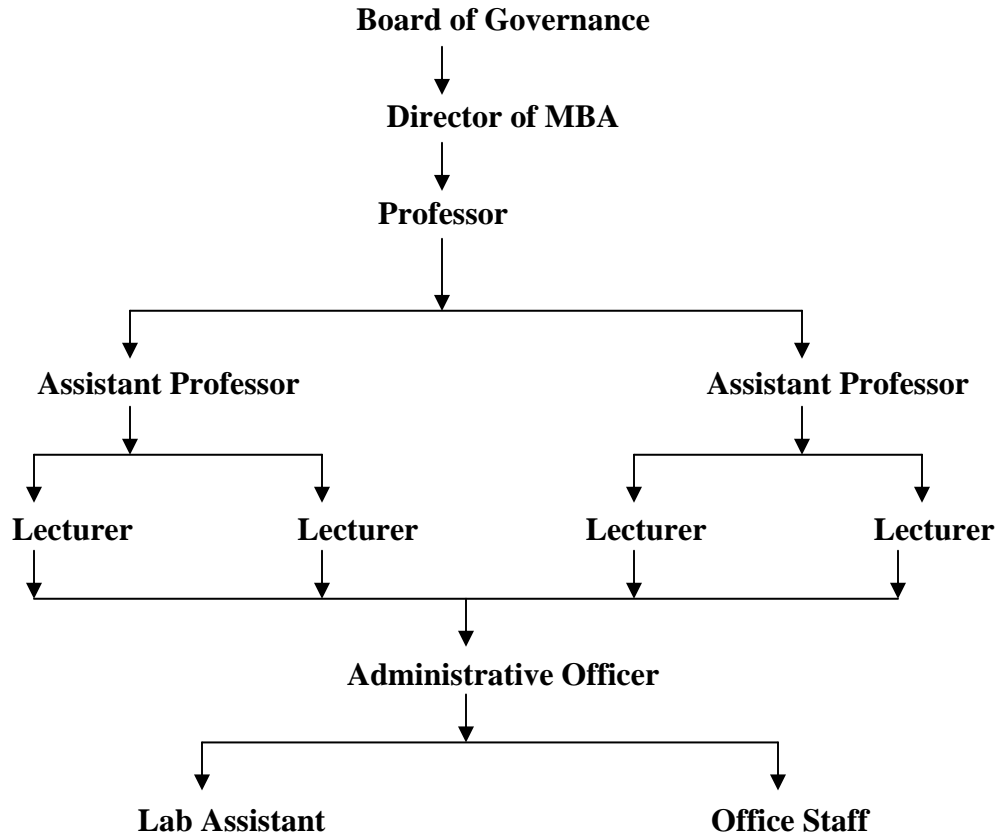
* **Members Of Academic Advisory Body**

- I. Prof.P.Ramachandra Poduval, Dean, Bhavan's Royal Institute of Management.
2. Dr.K.Abdul Hameed (Director, SOCSAMS, M.E.S College, Marampally)
3. Dr.P.K.Abraham, Director, Mar Athanasious College for Advanced Studies, Thiruvalla
4. Dr.K.G.Nair, MA MBA ,JD,DIM (Bucks), M.I.Ex (London),PhD
(Former Secretary, Spices Board ,Kochi).
5. Mr.Johny, FCA, Johny & Co ,Chartered Accountants,Edappally,Kochi-682004.
6. Prof.Thomas Chandy, M.A ,M.Com, Diploma In Busines Management
(Former Divisional Manager,Pierce Leslie)
7. Prof .. Mathew J Manimala, Chairman, HRM ,IIM Bangalore.
8. Mr. George Sleeba, Managing Director, FACT, Udyogamandal, Kochi-683501

* **Frequency Of The Board Meetings And Academic Advisory Body**

Twice in a year, and as when required.

ORGANISATION CHART AND PROCESSES



*** Nature and extent of involvement of faculty And Students In Academic Affairs/ Improvements**

- Students are divided into small groups & tutorial facility is provided to each group by the faculty in charge of each group
- Special classes are provided for weaker students in the concerned subjects based on the results.
- Work shops & seminars are conducted on a monthly basis.
- Industrial visits are arranged once in a month.
- Intercollegiate management fest 'PANTHEON' conducted on 11^h and 13th of December 2007.
- Programmes are provided for improving the communication skills of students.
- Group dynamics are conducted to improve the management skill of students.
- Open house Interactions are conducted once in each semester.

- Feedback of faculty is taken from students in each semester & corrective measures are made.

IV. Programmes

* Name of the programmes (Fulltime) approved by the AICTE: MBA, MCA

* Name of the programmes (part- time) approved by the AICTE: N.A

* Name and duration of programme(s), if any, not approved by AICTE being run in the same campus: N.A

* For each programme the following details are to be given

Name :MBA
 Number of seats : 60
 Duration : 2 Years

Cut of marks for the admission during the last year: As per the regulations given by the university Fee

Tuition Fee: 70000/Year

Placement and personality development fee: 5,000/-

• **Placement Facilities**

Each year 3 students are selected on the basis of their marks and placed in M.K group

Campus placement in last two years with minimum salary, maximum salary and average salary.

| Year | Company | No:students placed | |
|------|---|--------------------|------------------------|
| 2008 | AXIS Bank, Cochin | 3 | 144000+T.A.+D.A |
| 2008 | ICICI Lombard | 2 | 144000+T.A.+D.A |
| 2008 | Pranav Agencies Pvt. Ltd. | 2 | 12000+ T.A.+ Incentive |
| 2008 | Angel capital and Debt market Ltd. | 2 | 96000+ Incentive |
| 2008 | OFFERO, Doha, Qatar | 2 | 600000+TA |
| 2008 | Raliance Infocom | 2 | 108000+ Incentive |
| 2008 | Kotak Mahindra | 2 | 180000+Incwntive |
| 2008 | Signal Communications Pvt. Ltd. | 1 | 96000 |
| 2008 | Casino air caterers and flight services | 1 | 96000 |
| 2008 | JRG Securities | 1 | 120000+ D.A |
| 2008 | Metlife India Insurance | 1 | 180000+ Incentive |

| | | | |
|------|---|---|--------------------------|
| 2007 | N Rich Shipping Company | 6 | 120000+ Incentive |
| 2007 | Metcon Steels | 3 | 96000+ T.A |
| 2007 | Metrolla Spices | 4 | 96000+ T.A |
| 2007 | Bajaj Allianz | 4 | 96000+ D.A |
| 2007 | MetLif India Insurance Company | 2 | 96000+ Incentive |
| 2007 | Hutchison Essar | 1 | 120000(Consolidated) |
| 2007 | Bharti AXA Life Insurance | 1 | 144000+ DA |
| 2007 | MGF Hyundai | 1 | 84000+commission |
| 2007 | Cipla Pharmasuticals | 1 | 144000+DA |
| 2007 | Third wave HR consultants | 1 | 96000 |
| 2007 | Reliance Telicom | 2 | 90000+ DA |
| 2007 | Geojit Securities | 2 | 180000 |
| 2007 | India wood Industries Ltd | 1 | 144000 |
| 2007 | Subiksha | 1 | 84000 |
| 2007 | BPO outsource partners International | 1 | 84000 |

* Name and duration of programme (s) having affiliation /collaboration with foreign University (s) institution (s) and being run in the same campus along with status of AICTE approval.

N.A

* Details of the foreign institution / university: **N.A**

- Name of the university / institution
- Address
- Websites
- Is the institution / university accredited in its home country?
- Whether the degree offered is equivalent to an Indian degree?
If yes, the name of the agency which has approved equivalence .Ifno, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.
- Ranking of the institution /university in home country.
- Nature of collaboration.
- Conditions of collaboration.
- Complete details of payment a student has to make to get the full benefits of collaboration.

* For each collaborative / Affiliated Programme give the following: **N.A**

- Programme focus
- Number of seats
- Admission Procedure
- Fee
- Placement facility

- Placement records for last two years with minimum salary, maximum salary and average salary.

* Whether the collaborative programme is approved by AICTE? If not whether the domestic/foreign institution has applied to AICTE approval as required under notification No: 3713 / Legal /2005 dated 16th May 2005

N.A

V. FACULTY

* Number of faculty members - 14

- Permanent faculty - 12
- Visiting faculty - 2

•Adjunct faculty -Nil

Guest faculty - Nil

❖ Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.

| S. No | Name of course | Name of teaching faculty | Nature of appointment (Full time, part time, visiting) | Qualification and specialization | Designation | Date Of birth | Experience | | | Date of Joining Institution | Gross total Salary and Present basic Pay scales & date from which implemented |
|-------|----------------|--------------------------|--|----------------------------------|---------------------|---------------|------------|------------|------------|-----------------------------|---|
| | | | | | | | a)Teaching | b)Industry | c)Research | | |
| | | | | | | | a | b | c | | |
| 3 | MBA | Dr.C.A. Antony | FT | MA/MPhil/ PHD Economics | Director | 01/09 /52 | * | | * | 01-06-08 | 26000 |
| 1 | MBA | Dr.K.C. Sankaranarayanan | FT | M.A / PhD | Professor | 5-6-1939 | * | | * | 01-04-03 | 26000 |
| 2 | MBA | Prof.K.S.Antony | FT | MCom | Assistant Professor | 13-1-48 | * | | | 28-07-03 | 15,000 |
| 4 | MBA | Dr.M.Rajan | FT | MBA/PhD | Assistant Professor | **** | * | * | | 1-06-08 | 20000 |
| 5 | MBA | T.S.Gopi | FT | B.Tech, MBA | Assistant Professor | 22-5-51 | * | * | | 4-6-07 | 12000 |
| 6 | MBA | Elizabeth George | FT | MBA/M Phil | Assistant Professor | 16-4-74 | * | * | | 21-1-01 | 16020 |

| | | | | | | | | | | | |
|----|-----|-----------------|----|--------------|----------|----------|---|---|--|---------|-------|
| 7 | MBA | Dipu Varghese | FT | MMSc, M Phil | Lecturer | 13-2-79 | * | * | | 4-6-07 | 9000 |
| 8 | MBA | Sinosh.P.k | FT | MBA | Lecturer | 04-04-79 | * | * | | 17-6-02 | 13300 |
| 9 | MBA | Viji V Nair | FT | MBA | Lecturer | 11-3-82 | * | * | | 4-6-07 | 9000 |
| 10 | MBA | Praveen Govind | FT | MCom | Lecturer | 11-7-77 | * | | | 2-6-05 | 9000 |
| 11 | MBA | Vinu V.G | FT | B.Tech, MBA | Lecturer | 12-6-77 | * | * | | 9-10-06 | 9000 |
| 12 | MBA | Nisamole Shiyas | FT | MCom | Lecturer | 23-6-79 | * | | | 1-3-04 | 9000 |

- ❖ Number of faculty employed and left during the last two years:
Employed: 5 Nos, Left: 3

VI Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned.

Refer to Bio data attached

- ❖ Whether student assessment of faculty is in force. YES

VII FEE

*** Time schedule for payment of fee for the entire programme.**

Our institution is charging Rs.70,000 / Year which is collected in two installments + additional Rs.5000 is charged at the time of admission for placement and developing the personality of students by conducting seminars and workshops.

*** Fee waivers granted with amount and name of students.**

1. Achari Sandeep Vijayakumar - 50% fee reduced by management

***Number of scholarships offered by the institute with the name of students ,duration and amount.**

NA

*** Criteria for fee waivers / scholarships - Merit/Financial difficulty. NA**

*** Estimated Cost of Boarding and lodging in Hostels**

F or rent - 9000 / annum

Mess - 1250/ month.

IX ADMISSION

*** Number of seats sanctioned with the year of approval
For MBA**

: 60 SEATS

Year of approval : F.No: 07/06/KERIMBA/2002/046

Dated 18-06-2003

*** Number of students admitted under various categories each year in the last two years.**

| Year | Admitted Student | Management Quota | Merit |
|------|------------------|------------------|-------|
| 2008 | 60 | 30 | 30 |
| 2007 | 45 | 22 | 23 |

No: of applications received during last two years

2008 - 89, 2007 - 60

X ADMISSION PROCEDURE

* Mention the admission test being followed, name and address of the Test Agency and its URL (Website).

Name : MAT

Address : Morrison media LLC-3827, Phelan 179-Beaumont TX 77707

Website : www.morrisonmedia.com

•Number of seats allotted to candidates who passed tests such as CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests / University tests)

It is allotted as per the directions given by university& government of Kerala

*** Calendar**

- Last date for request for applications: February 24th
- Last date for submission of application: May 1 5th
- Dates for GD/Interviews : 13-03-2008,10-04-2008,08-05-2008,15-05-2008
- Dates for announcing final results: 16-05-2008

- Release of admission list (Main list and waiting list should be announced on the same day) : 16-05-2008
- Dates for acceptance by candidate (Time given should in no case be less than 15 days) - 29-05-2008
- Last date for closing of admission: 31-05-2008
- Starting of academic session: 04-06-2008
- The waiting list should be activated only on the expiry of date of main list.
- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

XI CRITERIA AND WEIGHTAGES FOR ADMISSION

* Describe each criteria with its respective weightage i.e. Admission Test, GD, interview etc.

- 100 marks on the basis of their degree results.
- 70 marks for the admission test
- 15 marks for GD
- 15 marks for interview

* **Mention the minimum level of acceptance, if any, for any criteria**

As per University norms i.e. 50% for Arts, 55% for Science subjects

Note: OBC students get 2% relaxation, SC/ST students get 5% relaxation of the above rule.

* **Mention the cut off levels of percentage & percentage scores (section wise and or total as case may be) of the candidates in the admission test who are called for GD/interview.**

- It is on the basis of applications received.

Note: If the applicants are more, we call students on the basis of their rank in each Category (i.e. for admission test, GD / interview)

* **Mention last two years cut off percentage & percentile (Section wise and/or total as the case may be) of the candidates called for GD/Interview**

| Year | Cut Off Percentage |
|----------------|---|
| 2008- 10 April | 50 % for Arts/Commerce, 55 % for Science Students |
| 2007 -09 April | 50 % for Arts/Commerce, 55 % for Science Students |

XIII. Application Form

* Down loadable application form, with on line submission possibilities.

MES COLLEGE, MARAMP ALLY
SCHOOL OF COMPUTER SCIENCE AND MANAGEMENT STUDIES
MARAMPALLY, ALUV A, ERNAKULAMDISTRICT, KERALA, PIN - 683107

A MUSLIM MINORITY INSTITUTION RUN BY
THE MUSLIM EDUCATIONAL SOCIETY (REGD.), CALICUT

APPLICATION NO.

REG. No .

APPLICATION FOR ADMISSION TO MBA
ACADEMIC YEAR 200 200 .

Note: Please read the instructions carefully before filling the application form. No column should be left blank. Application with insufficient details is likely to be rejected.

Name of the Candidate

Please
Affix Passport
Size Photo
here

Address of the Candidate

Name and address of the attesting officer
(Not below the rank of the gazetted officer or
Head of the Institution where the candidate last studied)

Date of attestation

Office seal

| | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|
| SSLC or equivalent | | | | | | | | | |
| Pre-Degree | | | | | | | | | |
| BA/BSc/BBA/ B Tech/ Others.....(Plese specify) | | | | | | | | | |
| MA/ MSc/ M Com Others..... | | | | | | | | | |
| (Please specify) | | | | | | | | | |

DECLARATION

I agree to abide by the rules and regulations of the School of Computer Science and Management Studies.

I hereby solemnly and sincerely affirm that the statements and information furnished above and in the enclosures submitted by me are true and correct. If any of the information furnished therein is later found to be untrue in material particulars or in other manner, I am aware that I am liable to criminal prosecution and also agree to forgo my seat in such a case.

Signature of parent I guardian of the candidate

Signature of the applicant

Place

Place

Date

Date

For office use only

XIV. Criteria For CD / Personal Interview

- Norms adopted for calling the candidates for GD / Personal interview (It has to be strictly in the order of merit)
- Attribute for evaluation in GD / Interview
 - Depth of knowledge
 - Method of presentation
 - Listening
 - Report writing

XV. RESULTS

* Composition of evaluation team with the brief profile of members (This information be made available in the public domain after the admission process is over)

1. Dr.K.Abdul Hameed, Director, SOCSAMS, M.E.S College, Marampally,
2. Dr. K.C.Sankaranarayanan, Professor, SOCSAMS, M.E.S College, Marampally,
3. Mr. A.M. Asheref Exe - Director, SOCSAMS, M.E.S College, Marampally,
4. Ms. Elizabeth George HOD/Asst Professor SOCSAMS, M.E.S College, Marampally,
5. Mr.Ajims P. Muhammad (Program Coordinator, SOCSAMS, M.E.S College, Marampally)
6. Mr. T.S.Gopi Assistant Professor, SOCSAMS, M.E.S College, Marampally,